

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, June 26, 2012
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, P. Mallaney, M. Nelson, J. Toepper, and M. Stauffenberg– five (5) Absent: Hofmeister and Preston – two (2).
- Also present: Supt. Russert, K. Meyer, J. Palicki, A. Furbee, R. Schnitzler, D. Christ, J. DePoister, and Clerk Fortin - (eight)
- Visitors: A. Verducci, Neal, Amy Martins, B. Williams and three others.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Dodge, seconded by Nelson to add the following additional agenda items:
IV. Consent Agenda
L. Employments
 ESY – 2012
 - Remove Cris White – Speech /Language Pathologist – Add to New Business “P”
 - 2012-2013 Employments – Add Patrick Mellin – Head Golf Coach
M. Employments Contingent Upon Successful Completion of Paperwork 2012-2013
 - Remove Katie Erickson – Speech and Language Pathologist
 - Add – Mallory Williams – First Grade teacher (one year contract)
VII. New Business
 P. Speech Pathology Temporary Service Provider – Cris White
- Ayes: Dodge, Nelson, Mallaney, Toepper and Stauffenberg – five (5). Nays – none (0). Motion carried.
- Public Hearings President Stauffenberg opened the public hearing for the adoption of the amended 2011-2012 budget at 6:32 p.m. President Stauffenberg asked the public if there were any discussion or comments. There were none. President Stauffenberg then asked if the Board or staff had any discussion or comments regarding the adoption of the amended budget. There were none.
- Adoption of Amended Budget Moved by Toepper, seconded by Nelson to close the public hearing at 6:34 p.m.
Ayes: Toepper, Nelson, Dodge, Mallaney, and Stauffenberg – five (5). Nays – none (0).
Motion carried.
- Member Hofmeister arrived at 6:42 p.m.
- Public Comments Andy Furbee, Special Education Director presented the team members and coaches of the 2012 Special Olympics team. Medals and smiles were worn by all participants.

High School Soccer coach Jake Emerson, introduced the 2012 High School girls soccer team and their coaches, as well as a State trophy, after yet another successful season. Mr. Emerson thanked the Board for their continued support.

A PTO representative was unavailable for a report.

Reports of **Building Committee** – Supt. Russert reported the detention pond may have to be redesigned at the Elementary School to make useable for PE, field days, and soccer field space. Total cost estimates are still arriving. Track repair is ongoing at this point and on target. Summer maintenance projects are going well and on time.

Finance Committee – Pat Mallaney reported the committee discussed the amended budget, the natural gas contract, the NIIPC joint agreement, CLIC (general liability and workman’s comp insurance) renewal, as well as the health insurance renewal. Recommendations will have been made for the approval of the contracts and questioned the financial responsibility of the detention pond redesign and how was this missed? There will be a special meeting held later this week to approve the health insurance contract.

Curriculum, Instruction, and Assessment Committee – There was no report given.

Technology Committee – There was no report given.

KARVES – There was no report given.

Consent Agenda Moved by Hofmeister, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- Regular Board meeting minutes of May 22, 2012
- Executive session minutes of May 22, 2012

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- Additional Accounts Payable

C. Authorize Superintendent to conduct financial transactions and close fiscal year 2012

D. Approval of Prevailing Wage Resolution for Kankakee County

- E. Donation Acceptance (Baldwin piano from the Jack McCormick family)
- F. Approve Maintenance Handbook
- G. Football team door-to-door fundraiser (July 23rd thru 30th, 2012)
- H. Approve Pel Industries, Inc. – Merchandise manufacturer Renewal
- I. Resignations
 - Dr. Joshua Ruland – Director of Curriculum, Instruction and Assessment effective at the end of his 2011-2012 contract
 - Brett Pignatiello – High School PE/Health Teacher, Varsity Baseball and Varsity Golf Coach effective at the end of the 2011-2012 school year.
 - Kari Jo Mikuce – Manteno ESY program effective June 1, 2012
 - Jake Emerson – High School Social Studies Teacher, Varsity Boys and Varsity Girls Soccer Coach effective at the end of the 2011-2012 school year
 - Donna Brown – Speech-Language Pathologist effective at the end of the 2011-2012 school year.
- J. FMLA Requests
 - Michele Koehn – High School Special Education teacher from approximately November 22, 2012 thru January 21, 2013 (six weeks)
 - Deb Fortin – Director of Pupil and Personnel Services, intermittent leave request beginning July 1, 2012
- K. Employments
 - Transfer – Tracy Neumann from Elementary School to High School Athletic Director and Assistant Principal Administrative Assistant for the 2012-2013 school year.
 - Transfer - Sarah Settles from Elementary School MAP program to second Grade Resource Teacher
 - ESY – 2012 – Lee Ann Keilman – One-on-One Paraprofessional Severe/Profound classroom
 - ESY – 2012 – Kelli Wadley –High School Driver’s Education Co-Teacher and Tutor
 - ~~ESY – Chris White – Speech and Language Pathologist~~

2012-2013 Employments

 - Lisa Halley – Route Bus Driver
 - Neta Luther – Route Bus Driver
 - Barb Zalewski – Health Clerk (80 days)
 - Matt Beckner – High School PE/Health Teacher
 - Aaron Gregory – 7th Grade Boys Basketball Coach
 - Chad Ringler – 8th Grade Girls Basketball Coach
 - Tim Boudreau – Middle School Head Wrestling Coach
 - Amanda Pennington – High School Track Coach (1/2 stipend)
 - Derek Bailey – High School Track Coach (1/2 stipend)
 - Kristie Trumble – Freshman Volleyball Coach
 - Kristen Frerichs – High School Basketball Cheer Coach and Competitive Cheer Coach (1/2 stipend)
 - Julia Mead – High School Yearbook Sponsor
 - Patrick Mellin – High School Golf Coach

- L. Employments contingent Upon Successful Completion of Paperwork for 2012-2013
- Kevin Mikuze – Elementary School Special Education Teacher, Varsity Girls and Varsity Boys Soccer Coach
 - ~~Katie Erickson – Speech and Language Pathologist~~
 - Tiffany Renter – Speech and Language Pathologist
 - Annabeth Shores – First Grade Teacher (one year contract)
 - Cara Baldwin – First Grade Teacher (one ear contract)
 - Jennifer Morgan – First Grade Teacher (one year contract)
 - Susan Copage – Substitute District Nurse
 - Kathy Punter – Three Hour Food Service Employee
 - Mallory Williams – First Grade Teacher (one year contract)

Ayes: Hofmeister, Nelson, Dodge, Mallaney, Toepper, and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following:

1. The Education Foundation Golf Outing was held on Saturday, June 9th, 2012 at the Manteno Golf Club and Learning Center and raised over \$8,000.
2. Katie Hannigan, Elizabeth Corbin, and Teresa Butterfield were accepted into the 2012 MIST teacher summer workshop in Champaign-Urbana.
3. The projected fund balances for FY 2012 are being reviewed.

Old Business

Approve Construction Bid Alternates Moved by Dodge, seconded by Toepper to approve the construction bid alternates as presented below in the amount of \$109,106.00:

Alt. #	Alternate Name	Contractor	Amount
A3	Kitchen-Mechanical	Dodson’s Plumbing, Htg. & AC	\$ 45,000.00
A3	Kitchen-Electrical	Indicom Electric Co.	5,250.00
A1	Open Shelving	Carroll Seating Co.	40,296.00
A4	Bleachers	Frontier Construction	18,000.00
A4	Bleachers – Elect.	Indicom Electric Co.	<u>560.00</u>
			\$109,106.00

Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6).
 Nays – none (0). Motion carried.

Ratify Bid Award for Maintenance Equipment Moved by Toepper, seconded by Nelson to ratify the award of maintenance equipment bid to Canady Laboratories, Inc. in the amount of \$46,500.00 as presented.
 Ayes: Toepper, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg - six (6). Nays – none (0). Motion carried.

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New Business

- Approve Resolution Int. Earnings Moved by Hofmeister, seconded by Nelson to approve the Interest Earnings Resolution as presented. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve 2011-2012 Amended Budget Moved by Dodge, seconded by Hofmeister to approve the 2011-2012 amended budget as presented. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Boys Wrestling Overnight Moved by Hofmeister, seconded by Toepper, to approve the Varsity Wrestling team overnight stay at Princeton on January 4th and 5th, 2013. Voice vote: All ayes – six (6). Nays - none (0). Motion carried.
- Approve 2012-2013 Board Mtg. Schedule Moved by Dodge, seconded by Nelson to approve the meeting schedule for 2012-2013 as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve Illinois Energy Consortium Contract Moved by Nelson, seconded by Dodge to extend the contract with the Illinois Energy Consortium, Inc. for one year from June 1, 2012 thru June 30, 2013 as presented. Ayes: Nelson, Doge, Hofmeister, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Northern IL Ind. Purch. Cooperative Agmt. Moved by Toepper, seconded by Nelson to renew the Joint Agreement with Northern Illinois Independent Purchasing Cooperative for a one year membership with annual membership dues in the amount of \$1,100 from July 1, 2012 through June 30, 2013 as presented. Ayes: Toepper, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve CLIC Renewal Moved by Dodge, seconded by Nelson to approve the Collective Liability Insurance Cooperative renewal premiums from July 1, 2012 to July 1, 2013 as presented. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Health Insurance Renewal Item tabled until Special Board meeting to be held Friday, June 29, 2012 at 8:00 a.m. at the District Office.
- Approve Honorable Dismissal Moved by Dodge, seconded by Toepper to approve the Resolution regarding Non-Renewal and Honorable Dismissal of Support Staff as presented. Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

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- Approve Contractor Amendments Moved by Hofmeister, seconded by Nelson, to approve the contract amendments as presented. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Toepper, and Stauffenberg - six (6). Nays – none (0). Motion carried.
- Approve High School Track Con. Addendum Moved by Dodge, seconded by Toepper to approve the High School track contract addendum as presented (warranty). Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Elementary Pond Redesign This item was tabled until the special board meeting to be held on Friday, June 29, 2012 at 8:00 a.m. at the District Office.
- Approve Limited Waiver of Kankakee County Impact Fees Moved by Dodge, seconded by Hofmeister to approve the limited waiver of Kankakee County Impact Fees effective immediately until December 31, 2012. This brings county impact fees in line with the previously approved waiver for the Village of Manteno. This request was made by the develop of Fair Oaks Subdivision. Ayes: Dodge, Hofmeister, Mallaney, Nelson, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve Rotary Exchange Student Moved by Nelson, seconded by Mallaney to approve Rotary Foreign Exchange student to attend Manteno High School for the 2012-2013 school year as presented Ayes: Nelson, Mallaney, Dodge, Hofmeister, Toepper, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Anticipated Future Action Items
1. Semi-annual review of previous executive session minutes
 2. Student teacher agreements
 3. Diesel fuel bids for the 2012-2013 school year.
- Approve Speech Path Moved by Dodge, seconded by Toepper to remove Cris White from Employments so as to approve Cris White as Speech Pathology Temporary Service Provider Rate: \$50/hour for June (four weeks, 6.5 hours per week, \$50/hour = \$1,300) For July (four weeks, 2 hours per week, \$50/hour = \$400) Estimated cost is \$1,700.00.
- Adjourn to Executive Session Moved by Dodge, seconded by Toepper, to adjourn to Executive Session for the purpose of the appointment, employment, compensation, or dismissal of specific employees. Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, and Stauffenberg (6). Nays – none (0). Motion carried. Open session ended at 7:40 p.m.
- Return to Open Session Moved by Toepper, seconded by Nelson to return to Open Session at 8:24 p.m. Present: Toepper, Nelson, Dodge, Hofmeister, Mallaney, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Employee Z Contract Moved by Toepper, seconded by Dodge to accept the contract for Employee “Z”. Ayes: Toepper, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Meeting Adjourned Moved by Mallaney, seconded by Nelson to adjourn the meeting Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

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The meeting ended at 8:25 p.m.

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary MKS/PM/DF